



# The Office of the Committee for the Environment & Infrastructure

## Non-Voting Members

Thank you for your interest in becoming a non-voting member of the Committee for the Environment & Infrastructure. We are seeking one or two non-voting members to serve on the Committee. Below is some information which will help you understand the role.

The Committee is particularly keen to hear from applicants with significant experience of housing, energy, climate change, or infrastructure matters.

### **What is the mandate of the Committee *for the Environment & Infrastructure*?**

The purpose of the Committee is to protect and enhance the natural and physical environment and develop infrastructure in ways which are balanced and sustainable in order that present and future generations can live in a community which is clean, vibrant and prosperous.

#### **Detailed responsibilities**

The Committee is responsible for environmental strategy, long-term infrastructure framework, strategy for nature (Biodiversity Strategy), waste strategy, climate change strategy, energy strategy including renewable energy, maritime strategy, water strategy, minerals strategy, airport and harbours strategy, on-Island transport strategy, Housing Strategy, strategic land planning, planning appeals and inquiries, environmental pollution control, agriculture, animal health and welfare, Vale Commons, maintenance of the road network, the bus contract, public service vehicles, driving tests, driving licences, vehicle registrations, the bathing pools, and coastal defences including Alderney breakwater.

You can find out more detail [here](#).

### **How does this role differ to a States Member who sits on the Committee?**

Non-voting members have the same rights and duties as ordinary members (other than the right to vote).

### **Is the role paid?**

Non-voting members are paid £2,154 per annum which increases in May each year by any upward percentage change in median earnings in Guernsey. This figure reflects the fact that the role is considered to be largely voluntary.

## **What is the time commitment?**

In terms of the time commitment, non-voting members are expected to attend the Committee's formal and ad hoc meetings. Currently, the Committee *for the Environment & Infrastructure's* regular Committee meetings take place typically fortnightly, from 9.15am on a Monday morning, usually lasting up to four hours but occasionally can be longer.

If there are unavoidable clashes with Bank Holidays or States' meetings, meetings will very occasionally take place on a different day. Dates for scheduled Committee meetings are generally known more than six months in advance. *Ad hoc* meetings can be called at short notice where unavoidable.

Agenda packs for formal meetings can run to over 100 pages occasionally, so there is a sizeable reading commitment in advance of meeting participation. Agenda packs are typically sent out by email the Tuesday prior to a Monday meeting.

The Committee also has a reserved slot for meeting on a Friday morning from 10:30 to 13:30 which is used a couple of times a month primarily for receiving presentations and updates or urgent Committee business.

Other ad-hoc Committee meetings take place as workload dictates, and non-voting members may be invited to attend presentations or workshops given by other committees on significant pieces of policy work.

The Committee runs a paperless office so all documentation is electronic. Training and equipment will be provided, where necessary.

## **Is there any independent information available on the role?**

Independent information on the role non-voting members can be found [here](#).

### **Desirable personal qualities:**

#### Political understanding

- An understanding of how the States of Guernsey operates.
- To act ethically, consistently, and with integrity when representing views.
- To understand the public policy environment across the Bailiwick.

#### Strategic thinking

- To think strategically and make an informed contribution to debate.
- To analyse information quickly and present arguments in a concise, meaningful, and easily accessible way.
- To grasp complex political, policy, legal and/or sensitive issues quickly.
- To evaluate arguments that balance public needs and States of Guernsey policy.

#### Scrutiny and challenge

- To contribute effectively and positively to the Committee.

- To act in the public interest, in accordance with the Nolan principles.
- To act as a critical friend to Committee members by seeking opportunities for scrutiny and providing constructive feedback.
- To ensure progress by monitoring and intervening where necessary.

#### Working collaboratively

- To build positive relationships by working collaboratively to achieve goals.
- To maintain calm and focus and to be able to take a long-term view in developing relationships.
- To work in partnership with the public, voluntary, and private sectors

#### Community representation

- To engage enthusiastically and empathetically with the community in order to learn, understand and reflect issues of concern.
- To represent Islanders' views fairly and constructively, encouraging trust by representing all sections of the community.

#### Communication skills

- To listen sensitively, use appropriate language, and check for understanding.
- To communicate regularly with individuals and groups in the community.
- To speak clearly and confidently.

Please note that candidates do not necessarily need to possess every one of these qualities to apply.

### **How do I apply?**

To apply for a non-voting member position on the Committee *for the* Environment & Infrastructure, please write a letter of application and enclose a CV. Your application should set out what you could contribute to the Committee's work referring to your background, experience and particular areas of interest. The Committee is particularly keen to hear from applicants with significant experience of housing, energy, climate change, or infrastructure matters.

The deadline for applications is 5pm on 12 September 2022.

Your application should be addressed to the President of the Committee *for the* Environment & Infrastructure and can be submitted either by email to Peter Falla, Committee Secretary at [environmentandinfrastructure@gov.gg](mailto:environmentandinfrastructure@gov.gg) or as a paper copy. The postal address is:

President  
Committee *for the* Environment & Infrastructure  
Sir Charles Frossard House  
La Charroterie

St Peter Port  
GY1 1FH

## **Eligibility & declarations**

Non-voting members, like their elected counterparts, must:

- be ordinarily resident in Guernsey;
- not have received a criminal conviction resulting in a term of imprisonment of a period of six months or more within the last five years in Guernsey, Jersey, the UK or the Isle of Man;
- be inscribed on the Electoral Roll; and
- not be an employee of the States of Guernsey.

Along with a 'declaration of unspent convictions', it is necessary for non-voting members to make a 'declaration of interests' in respect of their (and their spouse/partner and minor children's): employment/self-employment; directorships/partnerships/share-holdings; real property; and trusts.

## **Term of Office**

The term of office can be brought to an end by the resignation of the non-voting member or by the Committee, but would otherwise run for the entire political term (in this case until June 2025). The Committee intends to informally propose an initial term of appointment for non-voting members of two years, which would be extendable to the end of the political term by mutual agreement. Remuneration for non-voting members is £2,154 per annum.

## **Further Information**

If you have any questions that are not covered by the above, please contact Peter Falla, Committee Secretary, by e-mail [environmentandinfrastructure@gov.gg](mailto:environmentandinfrastructure@gov.gg) or telephone 220435.